

Application for Employment

Fredericton Early Learning Center

351 Aberdeen Street, Fredericton, NB, E3B 1R8 (506) 452-8894

Please complete the following and return to felc351@gmail.com attention: Carla Flynn

Personal Info

Name: _____ Date: _____

Address: _____

Telephone: _____ Other Phone: _____

Email: _____ Referred by: _____

Position Info

Position(s) applied for: Full Time Part Time (check all that apply)

When are you available to work? Mornings Afternoons All Day Weekends

When are you available to start work? _____

Do you have the following?

1. Criminal Record and Vulnerable Sector Check? Yes No Date: _____

Have you been convicted of a crime in the last 7 years? Yes No

if yes, please explain: _____

2. First Aid and CPR? Yes No Expire: _____

3. Early Childhood Education Diploma? Yes No Institution: _____

4. Curriculum Framework Training? Yes No Hours Completed: _____

5. Diploma/Degree? Yes No Type? _____

Educational Background

List previous two (2) educational institutions attended, beginning with the most recent.

School	City, Province	Graduated?	Degree(s)/Diploma(s) Earned

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Employment Background

Provide the following information beginning with the most recent employer. MUST be filled out completely.

Employer	Dates Employed		Summarize the type of Work Performed and Job Responsibilities
Address			
Job Title	Starting Hourly Rate/Salary		
Immediate Supervisor and Title			
Reason for Leaving	Final Hourly Rate/Salary		
May we contact for reference?			
Employer	Dates Employed		Summarize the type of Work Performed and Job Responsibilities
Address			
Job Title	Starting Hourly Rate/Salary		
Immediate Supervisor and Title			
Reason for Leaving	Final Hourly Rate/Salary		
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May we contact for reference?			
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Please Answer The Following Questions:

What three words best describe your personality?

How did you hear about FELC?

Why do you want to work here?

Why do you want to work with children? Is this a potential career or a stepping stone?

What experience do you have working with children?

What ages do you prefer to work with and why?

What other experience do you feel you have that would contribute to your role working with children?

What do you think is the most difficult and most rewarding part of working with children?

How would you describe the role of an Early Childhood Educator?

If you won the lottery what work would you do for no money at all?

Imagine you are at the park alone with a group of 10, 4 year olds. It is time to head back to the center for lunch so you call all the children to gather up their things in preparation to leave. One child in particular decides he simply does not want to leave and begins to act out in his refusal by running around. What do you do?

Fun Facts

Favorite Treat: _____ Favorite Tim Hortons' order: _____

Favorite Restaurant: _____ Favorite Store: _____

Hobby: _____ A Life Goal: _____

Professional References

List the name, company, number of years acquainted and phone number of three references. *(No relatives please)*

Name	Company	Years Acquainted	Phone Number
			()
			()
			()

I certify that all the information I have provided in this application for employment is true, correct and complete.

I understand that if I am hired, I will be required to provide proof of identity and legal authority to work in Canada.

Applicant's Signature: _____ **Date:** _____

Office Use

Interview Comments: _____ Date: _____

Reference Checks: _____

Start Date: _____ Probationary Period: _____

Agreed Wage: _____ Hiring Manager Signature: _____